Actions from East Area Panel meeting 5th December 2023

Deadline for staff to respond: Thursday 22nd February

All staff please note *Date ACTION completed* refers to when the requested action is done (or planned to be done if outstanding) not this form is filled in.

Ref & Date Outstanding actions raised	Action	Officer	Response including what is completed & outstanding	Is Action Completed or Outstanding?	Date Action completed or planned completion date?
			{Designated officer >>>>>>>>>	>>>>>>	>>>>>>}
EAO1 (07.09.23)	EA1 of previous meeting to be actioned - Justine Harris to follow up with Dee Simson regarding action required on Sandhurst Avenue.	Justine Harris	Verbal update to be given.		
EA2	Martin Reid to report back to the next meeting regarding how many parking spaces will be available for the 38 newly purchased homes in Whitehawk.	Martin Reid	There are 17 car parking spaces in the basement at the new development of Kubic Apartments.		
EA3	Martin Reid to confirm with Dee Simson as to whether the eight properties listed as not	Martin Reid	The number of properties were inclusive. These were no access situations which have been addressed and managed		

Ref & Date Outstanding actions raised		Officer	Response including what is completed & outstanding	Is Action Completed or Outstanding?	Date Action completed or planned completion date?
	yet being Gas Safety Compliant is inclusive of, or separate from, the five properties listed in the previous Housing Performance report.		through the no access procedure. This unfortunately does happen but rarely as LGSR programme is booked in advance allowing a period to manage any access issues. Our gas servicing contract maintains a high level of compliance.		